

**MAP Executive Summary for Priority 3**

To date, 57 projects that achieve the goals of priority 3 (and its six sub-priorities) have been planned and are being tracked in SharePoint. Of these projects, 29 have been completed. The costs associated with the 29 completed projects are \$116,465. Of the 28 projects that are ongoing, some are in need of assistance (see notes below). Illustrated on pages 7-9 of this summary is a high-level alignment of Priority 3 and its six sub-priorities to HLC’s Criteria for Accreditation and Core Components. To view the presentation associated with this summary, go to: [http://prezi.com/xbbuvcb0369a/?utm\\_campaign=share&utm\\_medium=copy](http://prezi.com/xbbuvcb0369a/?utm_campaign=share&utm_medium=copy).

**MAP Priority 3**

Create and implement a strategic vision for teaching and learning technologies at CSC, the Library Learning Commons (LLC), and the Teaching and Learning Center (TLC).

**MAP Sub-Priorities**

The following sub-priorities articulate the vision and goals of the LLC and TLC.

MAP #	Sub-Priority SharePoint Title	Sub-Priority Description	Sub-Priority Leads
3.1	LLC- Increase Utilization	The LLC will increase student, faculty, staff, and community utilization of the Library Learning Commons	Cummings, Hartman, Newberg
3.2	LLC – Revitalize Holdings	The LLC will revitalize its academic holdings (print and electronics).	Newberg, Perrie
3.3	LLC – Campus Synergies	The LLC will create synergies between the library and other campus and community units.	Cummings, Newberg, Fullerton
3.4	TLC – Technology Support	The TLC will develop a cohesive and properly resourced instructional technology support unit and will provide instructional technology support to college academic units.	Serres (2014-2015), Ballard, Patterson, Ledbetter, Hines
3.5	TLC – Faculty Development	The TLC will provide regular outreach and training for college faculty and will develop and manage exceptional faculty development programs.	Carnot (2014-2015), Serres (2014-2015), Ballard, Patterson, Ledbetter, Hines
3.6	TLC – Instructional Design	The TLC will deliver instructional design support for approved college programs and will build a systematic revisions process and repository for online courses.	Ledbetter, Fullerton, Ballard

### Project Reporting by Sub-Priority

#### MAP 3.1: The LLC will increase student, faculty, staff, and community utilization of the Library Learning Commons.

This sub-priority currently includes 7 projects, of which 5 are completed. To date, \$24,587 has been expended, and the average duration of projects is 206 days.

MAP #	Project Title	Project Lead	Completion %	Duration	Costs	Help Needed
3.1.1	LLC Interior Renovations	Hartman	100 %	92 days	\$1,350.00	N/A
3.1.2	Rotating Art Gallery	Hartman	100 %	133 days	\$1,509.19	N/A
3.1.3	LLC Signage	Hartman	20 %	(4/20/15)	TBD	Yes*
3.1.4	Benchmark Holdings and Statistics	Newberg	93 %	(4/12/14)	\$249	No
3.1.5	Juvenile & Curriculum Collection Relocation	Newberg	100 %	521 days	\$1,544	N/A
3.1.6	Project Strive-TRIO Move	Cummings	100%	119 days	\$19,935.09	N/A
3.1.7	Book Delivery Service	Fullerton	100%	163 days	\$0	N/A

You may review articles and information about some of these projects in the LLC Blog:

“A New Arrangement for Education Majors” by Pam Newberg: <http://academic.csc.edu/llc/blog/?p=186>

“LLC Establishes Rotating Art Gallery” by Shawn Hartman: <http://academic.csc.edu/llc/blog/?p=258>

Additional reporting on the LLC is available at: [http://academic.csc.edu/llc/blog/?page\\_id=54](http://academic.csc.edu/llc/blog/?page_id=54)

#### **Help Needed on MAP 3.1**

\*MAP Project 3.1.3 has been delayed. We need assistance from the VP of Administration and Finances Office, the Construction Project Coordinator, and the Maintenance Department to move forward.

#### MAP 3.2: The LLC will revitalize its academic holdings (print and electronics).

This sub-priority currently includes 9 projects, of which 1 is completed. To date, TBD has been expended, and the average duration of projects is 304 days.

MAP #	Project Title	Project Lead	Completion %	Duration	Costs	Help Needed
3.2.1	Library Liaisons	Newberg	82%	(4/14/14)	TBD	Yes*

MAP #	Project Title	Project Lead	Completion %	Duration	Costs	Help Needed
3.2.2	LLC Student Training	Hartman	100%	304 days	\$0	N/A
3.2.3	Choral Music Database	Newberg	13%	(4/18/14)	TBD	No
3.2.4	Music Collection Refresh	Newberg	31%	(12/18/14)	TBD	Yes**
3.2.5	Education Weeding and Refresh	Newberg	62%	(5/27/15)	TBD	Yes**
3.2.6	Hartman Liaison Process	Hartman	11%	(8/1/15)	TBD	Yes*
3.2.7	Perrie Liaison Process	Perrie	11%	(8/1/15)	TBD	Yes*
3.2.8	Law Library Move	Newberg	5%	(10/1/15)	TBD	No
3.2.9	Fullerton Liaison Process	Fullerton	11%	(8/1/15)	TBD	Yes*

You may review articles and information about some of these projects in the LLC Blog:

“Weeding and Revitalization” by Pam Newberg: <http://academic.csc.edu/llc/blog/?p=349>

“What’s a Library Liaison?” by Christine Fullerton: <http://academic.csc.edu/llc/blog/?p=427>

Additional reporting on the LLC is available at: [http://academic.csc.edu/llc/blog/?page\\_id=54](http://academic.csc.edu/llc/blog/?page_id=54)

### ***Help Needed on MAP 3.2***

\*MAP Projects 3.2.1, 3.2.6, 3.2.7, and 3.2.9 needs support from department chairs. For the library to increase its circulation, it needs to revitalize its holdings with careful input from department faculty. Chairs who discuss resource needs with their faculty and convey that information via their department’s library liaison assist in improving the quality of resources and the LLC’s impact on teaching and learning.

\*\* MAP Projects 3.2.4 and 3.2.5 need assistance from the Music and Education Departments. Not only do librarians need assistance with what books to remove from the collection, they need input on ways to improve the collection and its utilization.

Note: In the MAP, the LLC has requested \$500K to revitalize an outdated print collection. Currently, the ratio of obsolescent books being retired from the library to new books being purchased is 20 to 1. The end goal is not a one-to-one replacement; the collection is going to be smaller but more relevant. The library has shifted its funds and operations to purchase more books this year, but it is unlikely that the budget adjustments will be enough (hence the \$500K Foundation request).

**MAP 3.3: The LLC will create synergies between the library and other campus and community units.**

This sub-priority currently includes 6 projects, of which 4 are completed. To date, \$831 has been expended, and the average duration of projects is 280 days.

MAP #	Project Title	Project Lead	Completion %	Duration	Costs	Help Needed
3.3.1	eScribes and OER Support	Fullerton	100%	585 days	\$0	Yes*
3.3.2	Assessment and HLC Archives	Newberg	89%	(3/20/14)	\$0	No
3.3.3	LLC Quarterly Meetings	Hartman	100%	309 days	\$0	Yes**
3.3.4	Personal Librarian and Virtual Information Literacy	Newberg	25%	(4/30/14)	\$0	No
	Shipping Room Remodel	Cummings	100%	35 days	\$277.50	N/A
3.3.6	Re-Purposing 107.5	Cummings	100%	189 days	\$553.80	N/A

You may review articles and information about some of these projects in the LLC Blog:

“What’s on the Horizon for Higher Ed” by Susan Hines: <http://academic.csc.edu/llc/blog/?p=727>

“CSC OER at AASCU in NOLA” by Elizabeth Ledbetter: <http://academic.csc.edu/llc/blog/?p=715>

Additional reporting on the LLC is available at: [http://academic.csc.edu/llc/blog/?page\\_id=54](http://academic.csc.edu/llc/blog/?page_id=54)

### ***Help Needed on MAP 3.3***

\*MAP Project 3.3.1 requires support from college deans and college faculty. Despite an award-winning course development process, the TLC has struggled to get traction in the area of instructional design. In the end, it is up to schools and departments to decide if they want to create programs that save students \$4,000-\$6,000 in textbook costs and meet ADA and copyright compliance standards. TLC and LLC staff can provide all kinds of support (see, for example: <http://csc.edu/library/facultyinfo/bookrequest> ), but these units have little leverage when it comes to program planning and the curricula.

\*\*MAP Project 3.3.3 needs support from Student Services, IT, and Dining Services. The LLC wants to improve upon how the units in the building work together to support the campus and the community. We are looking for ways to better utilize the talents of the people in the building and to “advertise” the LLC to faculty and students as THE PLACE on campus where a person can get help with almost anything.

**MAP 3.4: The TLC will develop a cohesive and properly resourced instructional technology support unit and will provide instructional technology support to college academic units.**

This sub-priority currently includes 15 projects, of which 11 are completed. To date, \$86,778 has been expended, and the average duration of projects is 171 days.

MAP #	Project Title	Project Lead	Completion %	Duration	Costs	Help Needed
3.4.1	Turnitin Integration	Perrie	92%	(8/26/14)	(\$8,301.25)	Yes*
3.4.2	CSC Academic Web	Serres	100%	87 days	\$0	Yes*
3.4.3	Sakai Upgrades & Add-ons	Serres	100%	213 days	\$3,900	N/A
3.4.4	LMS Learner Support Additions	Serres	100%	91 days	\$0	N/A
3.4.5	TLC Multiuse Room (in LLC)	Cummings	100%	190 days	\$14,013	N/A
3.4.6	MAP Tracking and Reporting with SharePoint	Hines & Cummings	70%	(8/2/14)	(\$13,761)	Yes**
3.4.7	TLC Ticketing System	Serres	100%	18 days	\$0	N/A
3.4.8	Vidyo Vendor Change	Patterson	100%	95 days	\$5,052.05	N/A
3.4.9	CSC Online-Sakai Host Migration	Serres	100%	382 days	\$47,500	N/A
3.4.10	Student Tutorial Revision	Serres	100%	30 days	\$0	N/A
3.4.11	ITV Circuit Upgrades	Patterson	100%	462 days	\$6,641.04	N/A
3.4.12	NPAC Teamboard	Patterson	100%	220 days	\$8,853	N/A
3.4.13	Old Admin Prototype	Patterson	82%	(2/25/15)	TBD	Yes***
3.4.14	Social Work Mediated Classroom	Patterson	100%	90 days	\$818.67	N/A
3.4.15	Projector Usage Report	Cummings	67%	(9/1/15)	\$0	N/A

You may review articles and information about some of these projects in the LLC Blog:

“Turnitin Support” by Matthew Perrie: <http://www.csc.edu/library/turnitin/>

“Faculty Multiuse Room Opens in October” by Susan Hines: <http://academic.csc.edu/llc/blog/?p=232>

Additional information on the TLC is available at: <http://www.csc.edu/tlc/workshops/> and <http://academic.csc.edu/tlc/blog/>.

#### **Help Needed on MAP 3.4**

\*MAP Projects 3.4.1 and 3.4.2 needs assistance from deans, chairs, and other faculty to encourage faculty to adopt and to get proper training in the use of key instructional technologies. We also need assistance from IT to assure that the servers hosting applications remain backed-up and secure.

\*\*MAP Project 3.4.6 needs support from leadership across campus. The LLC provides guidance for MAP project planners (<http://csc.edu/library/mapsupport/>), but without high-level support, it may be very difficult to track and report on the MAP.

\*\*\*MAP Project 3.4.6 could use help from the Liberal Arts and Education deans as well as Maintenance. In an attempt to remedy the poor teaching and presentation logistics (and furnishings) in the Old Admin building, the TLC staff discovered that faculty who teach in these classrooms cannot arrive at a consensus for improvement.

**MAP 3.5: The TLC will provide regular outreach and training for college faculty and will develop and manage exceptional faculty development programs.**

This sub-priority currently includes 8 projects, of which 2 are completed. To date, \$269 has been expended, and the average duration of projects is 179 days.

MAP #	Project Title	Project Lead	Completion %	Duration	Costs	Help Needed
3.5.1	[Empty Project Slot]					
3.5.2	TLC Re-Vision	Hines	68%	(1/25/15)	TBD	Yes*
3.5.3	TLC Director Exit Report	Carnot	100%	90 days	\$0	N/A
3.5.4	TLC Outreach	Carnot	100%	420 days	\$269	Yes*
3.5.5	ILM Workshop	Ledbetter	17%	(6/30/15)	TBD	N/A
3.5.6	Student Ratings Transition	Ballard	31%	(9/23/15)	\$0	N/A
3.5.7	Aligning High-Tech with High Impact Workshop	Hines	56%	(10/12/15)	\$0	N/A
3.5.8	Using Turnitin Workshop	Perrie	82%	(8/2/15)	\$0	N/A
3.5.9	Sakai Lesson Builder Workshop	Ledbetter	11%	(10/28/15)	\$0	N/A

You may review articles and information about some of these projects in the TLC Website and Blog:

“TLC Fall Workshops: A Format to Fit Your Schedule” by Elizabeth Ledbetter: <http://academic.csc.edu/tlc/blog/?p=679>

“Evolving the TLC: From Idea to Place” by Jereme Patterson: <http://academic.csc.edu/llc/blog/?p=232>

Additional information on the TLC is available at: <http://www.csc.edu/tlc/workshops/> and <http://academic.csc.edu/tlc/blog/>.

***Help Needed on MAP 3.5***

\*MAP 3.5.2 envisions the TLC as more than a program but as a place—a Teaching and Learning *Center* for faculty to learn about the latest in instructional technologies and pedagogical strategies. Thus, multiple small construction and design projects need to be accomplished this year. We need support from the VP of Administration and Finances Office and the Maintenance Departments. Mostly, we are looking

for acknowledgement that TLC projects need to move forward and for assistance with the outsourced labor and vendors that we may hire to do the work.

**MAP 3.6: The TLC will deliver instructional design support for approved college programs and will build a systematic revisions process and repository for online courses.**

This sub-priority currently includes 11 projects, of which 6 are completed. To date, \$4,000 has been expended, and the average duration of projects is 219 days.

MAP #	Project Title	Project Lead	Completion %	Duration	Costs	Help Needed
3.6.1	EDUC 321 Course Development	Ledbetter	100%	346 days	\$1000	Yes*
3.6.2	EDUC 422 Course Development	Ledbetter	100%	116 days	\$1000	Yes*
3.6.3	EDUC 413e Course Development	Ledbetter	100%	227 days	\$500	Yes*
3.6.4	OER Reporting	Ledbetter	82%	(2/23/14)	TBD	Yes*
3.6.5	EDUC 415e Course Development	Ledbetter	100%	227 days	\$500	Yes*
3.6.6	EDUC 423 Course Development	Ledbetter	76%	(2/15/15)	TBD	Yes*
3.6.7	EDUC 414e Course Development	Ledbetter	100%	228 days	\$500	Yes*
3.6.8	EDUC 416 Course Development	Ledbetter	100%	170 days	\$500	Yes*
3.6.9	EDUC 417 Course Development	Ledbetter	25%	(7/13/15)	TBD	Yes*
3.6.10	EDUC 322 Course Development	Ledbetter	24%	(2/17/14)	TBD	Yes*
3.6.11	EDUC 323 Course Development	Ledbetter	6%	(6/23/14)	TBD	Yes*

You may review articles and information about some of these projects in the LLC Blog:

“CSC OER at AASCU in NOLA” by Elizabeth Ledbetter: <http://academic.csc.edu/llc/blog/?p=715>

“OER Mixology” by Susan Hines: <http://academic.csc.edu/llc/blog/?p=223>

Additional reporting on the TLC is available at: <http://csc.edu/tlc> and <http://academic.csc.edu/tlc/blog/>.

***Help Needed on MAP 3.6***

\*The TLC needs assistance from program chairs and deans to determine stable curriculum maps and outcomes for online programs and courses (and, in particular, no-materials-cost/OER programs) and to assure timely completion of courses as well as high quality.

**MAP Priority 3 Alignment with HLC Criteria**

The table below aligns HLC criteria with projects developed to achieve the goals of MAP Priority 3.

HLC #	HLC Criterion Descriptions	Related Priority 3 Sub-Priorities
1	The institution’s mission is clear and articulated publicly; it guides the institution’s operations.	MAP 3.1: The LLC will increase student, faculty, staff, and community utilization of the Library Learning Commons. MAP 3.5: The TLC will provide regular outreach and training for college faculty and will develop and manage exceptional faculty development programs.
2	The institution acts with integrity; its conduct is ethical and responsible.	MAP 3.2: The LLC will revitalize its academic holdings (print and electronics). MAP 3.3: The LLC will create synergies between the library and other campus and community units. MAP 3.4: The TLC will develop a cohesive and properly resourced instructional technology support unit and will provide instructional technology support to college academic units. MAP 3.5: The TLC will provide regular outreach and training for college faculty and will develop and manage exceptional faculty development programs. MAP 3.6: The TLC will deliver instructional design support for approved college programs and will build a systematic revisions process and repository for online courses.
3	The institution provides high quality education, wherever and however its offerings are delivered.	MAP 3.2: The LLC will revitalize its academic holdings (print and electronics). MAP 3.4: The TLC will develop a cohesive and properly resourced instructional technology support unit and will provide instructional technology support to college academic units. MAP 3.5: The TLC will provide regular outreach and training for college faculty and will develop and manage exceptional faculty development programs. MAP 3.6: The TLC will deliver instructional design support for approved college programs and will build a systematic revisions process and repository for online courses.
4	The institution demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their	MAP 3.1: The LLC will increase student, faculty, staff, and community utilization of the Library Learning Commons. MAP 3.2: The LLC will revitalize its academic holdings (print and electronics). MAP 3.3: The LLC will create synergies between the library and other campus and community units.



HLC #	HLC Criterion Descriptions	Related Priority 3 Sub-Priorities
	effectiveness for student learning through processes designed to promote continuous improvement.	<p>MAP 3.4: The TLC will develop a cohesive and properly resourced instructional technology support unit and will provide instructional technology support to college academic units.</p> <p>MAP 3.5: The TLC will provide regular outreach and training for college faculty and will develop and manage exceptional faculty development programs.</p> <p>MAP 3.6: The TLC will deliver instructional design support for approved college programs and will build a systematic revisions process and repository for online courses.</p>
5	The institution’s resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities. The institution plans for the future.	<p>MAP 3.2: The LLC will revitalize its academic holdings (print and electronics).</p> <p>MAP 3.3: The LLC will create synergies between the library and other campus and community units.</p> <p>MAP 3.4: The TLC will develop a cohesive and properly resourced instructional technology support unit and will provide instructional technology support to college academic units.</p> <p>MAP 3.5: The TLC will provide regular outreach and training for college faculty and will develop and manage exceptional faculty development programs.</p> <p>MAP 3.6: The TLC will deliver instructional design support for approved college programs and will build a systematic revisions process and repository for online courses.</p>

For more information about the HLC Criteria, visit:

<https://www.hlcommission.org/Criteria-Eligibility-and-Candidacy/criteria-and-core-components.html>